



**CSRT INC.**  
THE CONNECTICUT SOCIETY OF  
RADIOLOGIC TECHNOLOGISTS

# BYLAWS

AS AMENDED, 10/05/2024

A Proud Affiliate of the ASRT

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## **ARTICLE I: NAME**

The name of this Society shall be The Connecticut Society of Radiologic Technologists, hereinafter referred to as the CSRT.

## **ARTICLE II: GOVERNING BODY**

The CSRT shall be the governing body. The CSRT shall be affiliated with the American Society of Radiologic Technologists (ASRT), supporting its goals and purposes. The CSRT shall be governed by a Board of Directors.

## **ARTICLE III: PURPOSES AND FUNCTIONS**

### **SECTION I: PURPOSES**

The purposes of the CSRT shall be to advance the professions of medical imaging and radiation therapy to maintain high standards of education, to enhance the quality of patient care, and to further the welfare and socioeconomics of medical imaging and radiation therapy professionals.

### **SECTION II: FUNCTIONS**

- A. To provide meetings at which to transact CSRT business, to present scientific information, to carry on educational activities, to discuss professional issues; to encourage similar programs among organizations affiliated with the CSRT.
- B. To publish and disseminate information pertinent to the conduct of the CSRT or the profession.
- C. To assist in establishing and enunciating high standards of education and to implement them through appropriate channels.
- D. To stimulate and encourage research designed to provide the knowledge needed to assure increasingly efficient patient care.
- E. To expand educational opportunities and to develop programs designed to broaden the scope of technological service.
- F. To enunciate policies concerning the professional status, legislative activity, and the welfare of its members.
- G. To cooperate with external organizations or agencies whose policies are not in conflict with those of the

ASRT, as may be necessary to maintain continued progress and growth of the CSRT.

## **ARTICLE IV: POLICIES**

- A. The CSRT shall be non-commercial, nonsectarian, and nonpartisan. No commercial enterprise or any candidate for public office shall be endorsed by it. The name of the CSRT or any of its officers or board of directors in their official capacities shall be used in connection with a commercial company or with any partisan interest for other than regular functions of the CSRT.
- B. The CSRT is committed to equal opportunity and nondiscrimination in all programs and activities. No one shall be denied opportunities or benefits on the basis of age, sex, color, creed, national origin, religious persuasion, marital status, sexual orientation, gender identity, military status, political belief or disability.

## **ARTICLE V: MEMBERSHIP**

### **SECTION I: QUALIFICATIONS**

The membership of the CSRT shall consist of active members, student members, life members, and honorary members. All candidates for membership shall submit the prescribed application together with the required fees. All members shall submit an annual renewal application together with the required fees and any additional information as may be required.

### **SECTION II: CATEGORIES**

#### **A. VOTING**

- a. Active members shall be those who are registered or certified in a primary modality by certification agencies recognized by the ASRT or hold an unrestricted license in medical imaging or radiation therapy under state statute. They shall have all rights, privileges, and obligations of membership including the right to vote, hold office, and serve as a delegate.
- b. Student members shall be those persons who are enrolled in a primary medical imaging or radiation therapy program accredited by a Joint Review Committees (JRCs) or an institutional accrediting body. Student members shall have all the privileges and obligations of active members except the right to hold an executive position of the CSRT. Student members shall not earn continuing education credits (CEU's). Eligibility for student membership shall terminate upon initial certification or discontinuation of such education.
- c. Life members shall be active members who have rendered exceptional service to the CSRT. Life

members shall be selected by three-quarters (3/4) of the Board of Directors. They shall pay no dues and have all the privileges and obligations of active members.

- d. Retired Members will be former CSRT members who hold retired status with the American Registry of Radiologic Technologists (ARRT) or equivalent credential. Retired Members shall pay no dues, shall have the right to vote but shall not have the right to hold office or serve as a delegate.

#### B. NONVOTING

- a. Honorary members shall be those persons who, because of the interest they have evidenced in the activities and aims of the CSRT, the CSRT wishes to honor. Honorary members shall be chosen by a majority vote of the membership at a business meeting, upon a unanimous recommendation from the Board of Directors. They shall pay no dues, and shall have all the rights, privileges, and obligations of Active members, except the right to vote, hold office, or serve as a delegate.

### **SECTION III: MEMBERSHIP DUES AND FEES**

- A. The dues for members shall be of such amounts as are required by the CSRT. Dues for all members, established by the Board of Directors, require adoption by a two-thirds (2/3) vote of the members voting at a CSRT business meeting.
  - a. Application/membership fees shall be established by the Board of Directors.
  - b. Notice of a proposed dues increase shall be given to the membership thirty (30) days in advance.
  - c. Membership dues will be effective for 12 months from date of application or membership renewal.

### **SECTION IV: RESIGNATION**

Any member shall have the right to resign by written communication to the CSRT. Dues will not be returned if resignation occurs forty-five (45) days after dues have been paid.

### **SECTION V: SUSPENSION AND EXPULSION**

Any member may be suspended or terminated for cause. Sufficient cause for such suspension or termination of membership shall be a violation of the Bylaws or any lawful rule or practice duly adopted by the CSRT or any other conduct prejudicial to the interests of the CSRT.

- A. If the Board of Directors deems the charges to be sufficient; the person charged shall be advised in

writing of the charges.

- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the member at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Suspension or expulsion shall be by two-thirds (2/3) vote of the entire membership of the Board of Directors.

## **SECTION VI: REINSTATEMENT**

A member who has resigned or whose membership has been deleted from the CSRT for other reasons may be reinstated only after filing a new application and paying the fees and dues as a new member.

# **ARTICLE VI: BOARD OF DIRECTORS**

## **SECTION I: COMPOSITION**

- A. The Board of Directors shall consist of seven (7) voting members, the President, President-elect, Vice-President, Secretary, Treasurer, and two past Presidents.
- B. The immediate past President shall serve as Chair of the Board of Directors.
- C. Senior Board Member shall be a past President agreed upon by a two-thirds (2/3) vote of the remaining members of the Board of Directors.

## **SECTION II: DUTIES**

The Board of Directors shall:

- A. Be vested with the responsibility of the management of the business of the corporation.
- B. Decide the site of the annual meeting by a majority vote of the Board of Directors.
- C. Control all funds and / or properties of the CSRT.
- D. Change the dates or location of the annual meeting if found advisable.
- E. Cancel the annual meeting and provide for the election of officers in the case of state or national emergency.
- F. Employ such personnel as may be necessary to conduct the business of the CSRT.
- G. Determine nonmember attendance fees for all educational functions and events.
- H. Appoint a qualified member to perform officer's functions if an officer is unable to meet their

responsibilities as defined within these Bylaws.

- I. Encourage and assist in fostering activities that will be of general interest and benefit to medical imaging and radiation therapy professionals.
- J. Advise, assist, and counsel medical imaging and radiation therapy professionals in the state in professional matters.

### **SECTION III: MEETINGS**

- A. The Board of Directors shall meet a minimum of four (4) times per year.
- B. The president, or a majority of the members of the Board of Directors, upon written request to the Chair of the Board, may call a special meeting, provided a fifteen (15) day notice to all the board members is given.

### **SECTION IV: QUORUM**

A majority of the Board of Directors shall constitute a quorum for all meetings. Proxies are prohibited.

### **SECTION V: CENSURE, REPRIMAND AND REMOVAL**

Any board member may be censured, reprimanded, or removed from the position for dereliction of duty or conduct detrimental to the CSRT. Such action may be initiated when the Board of Directors receives formal and specific charges against a Board member.

- A. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised, in writing, of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the Board member at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The Board member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand, or removal shall be by two-thirds (2/3) vote of the remaining membership of the Board of Directors.

### **ARTICLE VII: OFFICERS**

The elected officers of the CSRT shall be President, President-Elect, Vice President, Secretary, and Treasurer.



## **SECTION I: RESPONSIBILITIES**

### **A. President**

- a. Shall preside at all meetings of the CSRT.
- b. Shall perform all duties consistent with the office.
- c. Shall be ex-officio member of all CSRT committees, except the nominating committee.
- d. Shall appoint committees chair unless in conflict with other sections of the Bylaws.
- e. Shall serve as a delegate to the ASRT House of Delegates.

### **B. Vice President**

- a. Shall become familiar with all the duties of the president.
- b. Shall perform duties consistent with the office.
- c. In the absence of the president shall assume the duties of the President.

### **C. President-Elect**

- a. Shall perform duties consistent with the office.
- b. Shall become familiar with the activities of the CSRT.
- c. Shall make all preparations necessary for assuming the office of President.
- d. Shall serve as a delegate to the ASRT House of Delegates.

### **D. Secretary**

- a. Shall perform duties consistent with the office.
- b. Shall keep a permanent record of all business and board meetings.
- c. Shall conduct correspondence.

### **E. Treasurer**

- a. Shall perform duties consistent with the office.
- b. Shall receive and keep funds of the CSRT and pay out upon the order of the Board of Directors.  
Shall provide a financial report at each meeting of the CSRT. The report shall be incorporated in the minutes.

## **SECTION II: QUALIFICATIONS**

### **A. All officers of the CSRT:**

- a. shall be voting members of the CSRT and the ASRT for two consecutive years immediately preceding nomination.
- b. shall be credentialed by the ARRT or equivalent.
- c. shall show proof of continuing education.

### **B. President, President-Elect, and Vice President must additionally have served as an officer or on a committee in the CSRT.**

### **SECTION III: ELIGIBILITY**

An officer who meets eligibility requirements at the time of the nomination shall be permitted to complete the term, even though employment status changes.

### **SECTION IV: TERM**

- A. The Vice President, Secretary and Treasurer shall serve for a term of one year or until their successors have been appointed or elected. All officers shall surrender to their successors all records and properties belonging to the CSRT.
- B. The President-Elect shall serve for a term of one (1) year as president-elect, one (1) year as President and one (1) year as immediate Past President.
- C. The term shall begin at the close of the annual meeting.

### **SECTION V: NOMINATIONS**

- A. A nominations committee shall be appointed by the President and consist of a minimum of one (1) member and a chair.
- B. Nominations for office shall be solicited by the committee.
- C. Nominations can be submitted by any CSRT voting member.
- D. It shall be the duties of the nominations committee to prepare a ballot of qualified candidates.
- E. Nominations may also be made from the floor of the annual business meeting where the election takes place.

### **SECTION VI: ELECTIONS**

The Vice President, President-Elect, Secretary, and Treasurer shall be elected by a plurality vote by the membership in attendance during the business meeting of the annual meeting.

### **SECTION VII: VACANCIES**

- A. A vacancy in the office of President shall be filled by the Vice President.
- B. A vacancy in the office of President-Elect shall remain vacant until the next annual conference when the President shall be elected in the manner provided in the Bylaws of the affiliated society for the election of officers.
- C. A vacancy in the office of Vice President, Secretary or Treasurer shall be filled by an appointment

unanimously agreed upon by the remaining members of the Board of Directors to complete the unexpired term.

- D. In the absence or inability of the President or Vice President to act, the Chair of the Board of Directors shall call the meeting to order and preside until a temporary chair can be elected.
- E. A vacancy in the office of Chair and/or Senior Board Member shall be filled by a Past President and unanimously agreed upon by the remaining members of the Board of Directors.

## **SECTION VIII: CENSURE, REPRIMAND AND REMOVAL**

Any officer may be censured, reprimanded, or removed from the position for dereliction of duty or conduct detrimental to the CSRT. Such action may be initiated when the Board of Directors receives formal and specific charges against a Board member.

- A. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised, in writing, of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the Board member at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The Board member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand, or removal shall be by two-thirds (2/3) vote of the remaining membership of the Board of Directors.

## **ARTICLE VIII: CSRT DELEGATES TO THE ASRT HOUSE OF DELEGATES**

### **SECTION I: DELEGATES**

- A. Two CSRT delegates and two alternate delegates shall be appointed by the CSRT Board of Directors. The President and President-Elect are the delegates. If the individuals in these positions are unable to attend, the Board of Directors shall appoint replacements.
- B. The CSRT shall submit to the ASRT the names of the CSRT delegates and alternate delegates as required by the ASRT or the CSRT delegate positions shall remain open until after the ASRT House of Delegates' meeting.
- C. The CSRT has the power to remove delegates.

## **SECTION II: QUALIFICATIONS**

- A. A delegate shall show proof of continuing education.
- B. A delegate shall be a voting member of the ASRT and the CSRT for two (2) years immediately preceding nomination.
- C. A delegate shall have served as an officer, or on the Board of Directors or as a committee member in the CSRT.
- D. A delegate shall practice in the medical imaging and radiation therapy profession.
- E. A delegate may serve concurrently on the board of any national medical imaging and radiation therapy certification or national accreditation agency.
- F. A delegate shall have the time and availability for necessary travel to represent the CSRT at the ASRT House of Delegates Meeting.

## **SECTION III: RESPONSIBILITIES**

- A. CSRT delegates shall attend the ASRT House of Delegates' meeting and all meetings required of delegates.
- B. Respond to communications from the ASRT Office, ASRT Board of Directors or from the ASRT House of Delegates.
- C. Disseminate information to the CSRT.

## **SECTION IV: TERM**

A CSRT delegate may serve for a term of two years; and may not serve more than two consecutive terms.

## **SECTION V: ABSENCE**

An absence exists when an appointed CSRT delegate is unable to fulfill the duties of the position during the ASRT House of Delegates' meeting. The delegate shall be considered absent for the purpose of that meeting only. It is the responsibility of the Society delegate to notify the ASRT, the Speaker of the House, and the alternate delegate of the delegate's inability to attend the conference, as soon as possible. The alternate delegate shall be seated for that meeting only. Any delegate position or alternate delegate position not filled by the appointment process remains open. There shall be no on-site credentialing of delegates.

## **SECTION VI: VACANCIES**

A vacancy exists when a delegate has submitted a written letter of resignation or when a delegate position has not been filled by the appointment process. A delegate vacancy caused by the written resignation of a delegate shall be filled by the appointed alternate delegate.

## **SECTION VII: CENSURE, REPRIMAND AND REMOVAL**

Any CSRT delegate may be censured, reprimanded, or removed from the position for dereliction of duty or conduct detrimental to the ASRT or the CSRT. Such action may be initiated when either Board of Directors receives formal and specific charges against the delegate.

- A. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised, in writing, of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the delegate at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The delegate shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand, or removal shall be by two-thirds (2/3) vote of the respective Board of Directors.

## **ARTICLE IX: MEETINGS**

### **SECTION I: ANNUAL MEETING**

The CSRT shall hold an annual meeting each year for the purpose of installing officers, receiving reports, amending Bylaws, and conducting such other business as may arise; and for presenting educational programs.

### **SECTION II: SPECIAL MEETINGS**

Special meetings of the CSRT may be called at such time and place as may be designated by the Board of Directors. A majority of this group shall constitute sufficient authority. Members shall be notified at least fifteen (15) days in advance of such meetings, together with a statement of the business to be transacted. No essential business other than that specified shall be transacted at a special meeting.

## **ARTICLE X: ELECTRONIC MEETINGS AND COMMUNICATION**

### **SECTION I: ELECTRONIC MEETINGS**

The Board of Directors and all committees and subcommittees shall be authorized to meet by telephone conference or through other electronic communications media so long as all individuals may simultaneously hear each other and participate during the meeting.

## **SECTION II: COMMUNICATION**

All communication required in these bylaws, including meeting notices, may be sent electronically.

## **ARTICLE XI: COMMITTEES**

### **SECTION I: STANDING COMMITTEES**

- A. There shall be standing committees established by the Board of Directors as deemed necessary.
- B. The Board of Directors shall establish, alter, or eliminate committees and or task forces as deemed necessary to aid the CSRT in carrying out its activities. Such committees shall be responsible to the President.
- C. The Committee chair shall submit to the President at each meeting a written report of the Committee's work.

### **SECTION II: VACANCIES**

Vacancy of any committee chair shall be filled by appointment of the President.

## **ARTICLE XII: QUORUM**

A quorum of any business session at any meeting of the CSRT shall be 25% of voting members registered for the meeting and shall include no less than three (3) officers.

## **ARTICLE XIII: PARLIAMENTARY AUTHORITY**

The rules contained in Robert's Rule of Order, Newly Revised, shall govern the CSRT in all cases to which they are applicable and which they are consistent with these Bylaws.

## **ARTICLE XIV: AMENDMENTS**

- A. These Bylaws may be amended by a two thirds (2/3) vote of the voting members present at the annual business meeting. Notice of Bylaw amendments shall be provided to the membership at least twenty (20) days prior to the annual meeting. Such amendments shall become effective immediately following the annual meeting unless otherwise specified.
- B. Amendments to the Bylaws may be proposed in writing to the Committee on Bylaws by any voting member of the CSRT.
- C. Proposed amendments must be presented to the Bylaws committee 30 days before the annual meeting.

Proposals introduced within 30 days of the annual meeting will be referred to the Bylaws chair for the next fiscal year for presentation to the membership.

## **ARTICLE XV: EMERGENCY BYLAWS**

This Article XV shall become operative upon majority vote of the Board of Directors as a result of the existence of an emergency condition. An “emergency condition” is defined as an act of God, war, government regulation or advisory (including travel advisory warnings), travel restrictions by employers due to laws, civil disruption or disturbance, terrorism or threats of terrorism as substantiated by governmental warnings or advisory notices, environmental or other disaster, determinations of outbreak of disease by either the World Health Organization or the Centers for Disease Control and Prevention (or other recognized entities), epidemics, pandemics, public health risks, quarantine, or other life threatening communicable disease, or threat thereof, or any other comparable conditions, or the imposition of a financial hardship on CSRT which materially impairs, or makes it inadvisable, illegal, impracticable or impossible, in part or in full, CSRT’s ability to fulfill its obligations hereunder.

### **SECTION I: MEETINGS**

Regular meetings of the CSRT and any related meetings may be suspended, canceled or the proceedings modified by the Board of Directors during an emergency condition. Meetings that are not suspended or canceled during an emergency condition, may at the discretion of the Board of Directors, be held with a statement of the business to be transacted. No business other than that specified shall be transacted.

### **SECTION II: MOTIONS**

At the discretion of the Board of Directors, motions that were to be considered at a meeting being impacted by these emergency bylaws may be held for consideration until the next annual CSRT meeting occurring after the emergency condition has ended.

### **SECTION III: QUORUM**

A quorum of any business session at any meeting of the CSRT shall be 25% of voting members registered for the meeting and shall include no less than three (3) officers.

### **SECTION IV: ELECTIONS & SEATING OF ANY APPOINTED OR ELECTED OFFICIAL**

Notwithstanding any other Bylaw provision regarding the length of a term, when a term is to begin or end, the

Board of Directors may, by majority vote, exercise discretion and delay the beginning of a term or extend an existing term for the purposes of functioning in the best interests of the CSRT during any emergency event and for a reasonable time period thereafter.

## **SECTION VI: OFFICERS**

All officers in office immediately prior to commencement of the emergency condition shall remain in their respective offices until their successors are duly installed.

## **SECTION VII: AUTHORITY**

The primary duty of the Board of Directors during an emergency condition shall be the continued function of the CSRT. The Board of Directors may adopt such other emergency Bylaws as may be necessary in the sole discretion of the Board of Directors to accomplish the foregoing.

## **SECTION VIII: BYLAWS APPLICABILITY AND DURATION**

To the extent not inconsistent with any emergency Bylaw, all other CSRT Bylaw provisions shall remain in effect during the emergency condition. Upon the end of the emergency condition, as determined by the Board of Directors applying a reasonable person standard considering factors including, but not limited to, government warnings or restrictions, member/Delegate opinion, travel restrictions, the emergency Bylaws shall cease to be operative.

## **ARTICLE XVI: INDEMNIFICATION**

Every officer, director, employee or delegate of the CSRT shall be indemnified by the CSRT against all expenses and liabilities, including attorney's fees, in connection with any threatened, pending or completed proceeding in which the above-named individual is involved by reason of being or having been an officer, director, employee or delegate of the CSRT if the above-named individual acted in good faith and within the scope of the above-named individual's authority and in a manner reasonably believed to be not opposed to the best interests of the CSRT. In no event shall indemnification be paid to or on behalf of any above-named individual going beyond or acting beyond the powers granted by authority of this organization or bylaw. The foregoing right of indemnification shall be in addition to, and not exclusive of, all other rights to which such officer, director, employee, or delegate may be entitled.



## **ARTICLE XVII: DISSOLUTION**

In the event of dissolution or final liquidation of the CSRT, all of its assets remaining after payment of its obligations, shall have been made or provided for, shall be distributed to and among such corporations, foundations, or other organizations organized and operated for scientific and educational purposes, consistent with those of the CSRT, as designated by the Board of Directors.

## **ARTICLE XVIII: LEGALITIES OF BYLAWS**

All provisions of these bylaws shall apply except when in conflict with state or federal laws respecting non-profit corporations.

AS AMENDED

1976, 1979, 1982, 1985, 1992, 1993, 1997, 1999, 2000, 2001, 2003, 2004, 2006, 2010, 2015, 2016, 2018, 2021, 2022, 2023, 2024